

REMOVAL OF BANNER/DISCOVERER/ARGOS/BDMS/FINANCIAL AID SYSTEMS ACCESS REQUEST

REQUEST FOR: _____
Employee Name

EXT: _____

BANNER ID _____ EMPLOYEE ID NUMBER: _____

EMPLOYEE JOB TITLE: _____

SITE: (Check one): Coastline _____ District _____ GWC _____ OCC _____

DEPARTMENT: _____ EXT: _____

EMPLOYEE'S SUPERVISOR: _____ EXT: _____
Please Print

SUPERVISOR'S SIGNATURE: _____ DATE: _____

REASON FOR ACCESS REMOVAL:

Check one: _____ Terminated (Enter Date: _____)
_____ Change Position
_____ Other (specify) _____

ACCESS TO REMOVE:

Check one: _____ All (INB BDMS, Discoverer, Argos, Financial Aid)
_____ INB Only
_____ BDMS Only
_____ Discoverer Only
_____ Argos Only
_____ Financial Aid Only
_____ Other (specify) _____